

### **Pre-requisites for submissions (Check the boxes)**

- The submission is original research that has not been previously published

#### **The title page comprises:**

- a concise, informative title and optional sub-title
- the number of characters (including spaces)
- names, first names and affiliations of the authors
- the precise contact details of the corresponding author (address, telephone, mobile, fax, e-mail).

#### **The abstract page comprises:**

- title, abstract and key words in French
- title, abstract and key words in English
- if possible, title, abstract and key words in Spanish
- 5-10 key words
- the abstracts do not exceed 1000 characters
- the abstract is structured as follows: introduction, method, results, discussion, conclusion.

#### **The overall manuscript:**

- line spacing 1.5
- pages numbered

#### **Footnotes:**

- limited in number
- referenced by numbers and located at the bottom of the page.

#### **Bibliographic references:**

- are referenced in the text by the name of the author and the year of publication (Freud, 1915) ;
- comprise the page number for quotations (Freud, 1915, p. 22) ;
- are located at the end of the article (Bibliographic references) classified in alphabetical order of the authors
- are presented according to the APA norms
- unpublished references (oral communications, internal documents etc.) are not included in the bibliographic references but in footnotes
- the list of bibliographic references includes solely references appearing in the text.

#### **The manuscript does not exceed**

- 35 000 characters for an original article
- 10 000 characters for research notes

#### **Table, figures and images are presented**

- in separate files
- in high resolution;
- are always accompanied by a legend.

#### **The list of author contact details**

- is complete
- the exact contact details for each author are provided, including email addresses.